

**CALIFORNIA COMMISSION ON DISABILITY ACCESS  
EXECUTIVE COMMITTEE  
MEETING MINUTES**

**March 15, 2012**

**1. CALL TO ORDER**

Chair Jakobson-Johnson called the meeting to order at 12:01 p.m. at the Department of Rehabilitation, 721 Capitol Mall, Room 169, Sacramento, California 95814.

The off-site meeting location for teleconference was the City Of Los Angeles, Department On Disability, 201 N. Figueroa St., Suite 100, Los Angeles, California 90012.

**ROLL CALL**

Staff Member Jemmott called the roll.

*Commissioners Present:* Margaret Jakobson-Johnson, Chair  
Rocky Burks  
Richard Luehrs (Teleconference)  
Lillibeth Navarro (Teleconference)

*Commissioners Absent:* Michael Dean

*Committee Members Absent:* Peggy Collins, Chief of Staff to Senator Ellen Corbett

*Staff Present:* James V. Vitale, Executive Director  
Angela Jemmott, Program Analyst  
Lavonia Wade, Office Administrator

*Also Present:* David Peters, Lawyers Against Lawsuit Abuse  
(Teleconference)  
Ruthee Goldkorn (Teleconference)

Staff Member Jemmott announced a quorum was present.

**2. APPROVAL OF MEETING MINUTES (FEBRUARY 16, 2012) - ACTION**

**MOTION:** Commissioner Luehrs moved to approve the February 16, 2012, Meeting Minutes. Commissioner Navarro seconded. Motion carried unanimously with one abstention.

**3. COMMENTS FROM THE PUBLIC ON ISSUES NOT ON THIS AGENDA**

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No public comment.

**4. GENERAL BUSINESS ITEMS**

**a. CCDA Mission Statement - Final update**

Commissioner Burks suggested changing "collaboration with the business community, Legislature, and disability community" in the first paragraph to "collaboration with stakeholders such as business and disability communities and State Legislature." Also he recommended adding "and all levels of government" to the end of the first paragraph.

Chair Jakobson-Johnson recommended changing the last sentence of the second paragraph from "requirements to the disability and business communities" to "requirements to the stakeholders."

Chair Jakobson-Johnson read the Mission Statement with the above amendments: The mission of the California Commission on Disability Access (CCDA) is to promote disability access in California through dialogue and collaboration with stakeholders including but not limited to the disability and business community and all levels of government.

In order to achieve this mission the CCDA is authorized by California Government Code Sections 8299-8299.11 to act as an information resource; to research and prepare advisory reports of findings to the Legislature on issues related to disability access, compliance inspections and continuing education to increase coordination between stakeholders; to make recommendations to promote compliance with federal, and state laws and regulations, and to provide uniform information about programmatic and architectural disability access requirements to the stakeholders.

**MOTION:** Commissioner Burks moved to submit this amended draft of the CCDA Mission Statement to the full Commission for adoption. Commissioner Navarro seconded. Motion carried unanimously.

**b. CCDA Protocols for Legislation – Final update**

Chair Jakobson-Johnson read the Protocols for Legislation as amended in the last Executive Committee meeting.

Commissioner Luehrs suggested adding "broad-based policy" to Item #3.

Chair Jakobson-Johnson recommended adding "consistent with CCDA's core principles where available" after "staff will review and analyze the legislation" in the first sentence of Item #3. She agreed that it would be helpful to develop broad-based policy positions or core principles to present to the full Commission. She noted this was also brought up at the last Executive Committee meeting and

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suggested putting this on the next agenda. She asked Commissioners to email ideas to Executive Director Vitale to assist him in drafting this document.

**Public Comment**

Ruthee Goldkorn pointed out that the CCDA's core values and principles are contained in the Mission Statement, and recommended extrapolating the foundation of the core principles from there. Ms. Goldkorn also recommended adding a watch position to the Protocols. She asked if CCDA has a legislative committee.

Chair Jakobson-Johnson responded that the Executive Committee is the Committee that will be reviewing legislation. She asked Commissioners Burks and Navarro, as makers of the Motion before this Committee, if they agreed to adding "or a watch position" to the first sentence in Item #4.

**MOTION:** Commissioner Burks moved to submit this amended draft of the CCDA Protocols for Legislation to the full Commission for adoption. Commissioner Navarro seconded. Motion carried unanimously.

**c. Executive Director Evaluation Process**

Chair Jakobson-Johnson proposed setting up a subcommittee under the Closed Meeting Rules to establish an executive director evaluation process. The members will notice the meetings, go on record stating it is a closed meeting, meet, come back into open session, and report what they did. She proposed the members of this subcommittee be Commissioners Dean, Burks, and herself. The subcommittee will set up a protocol and tool for evaluating the executive director to be presented to the full Commission for review in a closed part of that meeting. The subcommittee will welcome input from the other members of the Executive Committee.

**d. CCDA Logo and Letterhead – Update**

Chair Jakobson-Johnson noted that Commissioners Luehrs and Navarro did not receive a copy of the four possible logos. She recommended putting these four logos before the full Commission in April instead of narrowing them down today.

Commissioner Burks recommended putting this on the April Executive Committee meeting agenda for discussion before presenting the logos to the full Commission meeting. He also would like the logos to be available to the public. Executive Director Vitale said he would send Commissioner Burks the PowerPoint Presentation viewed in the February Executive Committee meeting.

**MOTION:** Commissioner Burks moved to submit the four logos to the full Commission for selection. Commissioner Navarro seconded. Motion carried unanimously.

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**e. Commissioner Travel Information – Update**

Staff Member Jemmott reported all travel (air, transportation, and hotel) can be done through Concord for all CCDA business. She mentioned the only items handled by TEC are food and parking.

**5. BUDGET UPDATE**

Staff Member Jemmott noted Interdepartmental expenses are listed as \$8,000, because that line item was not listed last month. She estimated Personal Services will have approximately \$1,000 at the end of the year. She anticipates encumbering funds for facilities because that line item was not utilized to its fullest since they are currently in a small location compared to what was budgeted.

**6. DISABLED ACCESS LEGISLATIVE AND REGULATORY DEVELOPMENTS**

**a. Update on AB 1610, AB 2282, AB 2325**

Chair Jakobson-Johnson stated there is a list of what these bills consist of, but there is no analysis at this point. Most of these are changes to the law about notice requirements (AB 1610, AB 1878, AB 2325, AB 1163, AB 1186, and AB 2282). There are also bills regarding agency reports, State Architect, press boxes, and regulations.

Chair Jakobson-Johnson stated the Huber bill, AB 1994, is not going forward.

Commissioner Burks stated it would be helpful to note the author of each bill on the agenda.

**Public Comment**

Ms. Goldkorn reported SB 1123 (Kevin DeLeon) is a bill to amend the California Vehicle Code requirements for issuance and reissuance of disabled parking privileges to limit them to placards. The bill only pertains to permanent disabilities and requires a doctor's form every two years in order to recertify. She feels this bill is not necessary and is a financial burden on the disability community.

**7. REPORT FROM CCDA COMMITTEE ACTIVITIES**

**a. Committee Reports**

Chair Jakobson-Johnson asked that the Committee Reports be put on the next Executive Meeting agenda due to time constraints.

**8. FUTURE AGENDA ITEMS**

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Commissioner Burks suggested having the Executive Committee consider establishing a 501(c)(3) nonprofit side of the CCDA to be able to seek out private funding. He asked that this also be put on the April full Commission agenda.

Commissioner Luehrs stated, along with Commissioner Burks' item, he would like the addition of other development and funding discussion.

Chair Jakobson-Johnson suggested developing broad-based policy positions or core principles to present to the full Commission.

**9. ADJOURN**

Chair Jakobson-Johnson adjourned the meeting at 1:34 p.m.